

The Iowa Council on Homelessness

DRAFT MINUTES

Friday, January 17, 2014

10:00 AM – 11:30 AM

Meeting Location: The Iowa Finance Authority

Room: Lower Level Presentation Room

Address: 2015 Grand Avenue, Des Moines, Iowa 50312

(Any requests for corrections to the minutes should be submitted to josh.mcroberts@iowa.gov)

I ICN ETIQUETTE REVIEW

Chair Axeen reminded participants to ask to be recognized and to state their name.

II INTRODUCTIONS

The meeting was called to order at 10:00 AM by Chair Axeen. There are currently 37 members on the Iowa Council on Homelessness and the following voting members were present: Axeen, Beilke-McCallum, Binner, Brand, Brown, Brustkern, Canganelli, Dunnwald, Erickson, Falck, Fisher, Grgurich, Gronstal, Hagen, Harris, Hearn, Heckman, Hyatt (alt. for Armstrong), Johnson, Jordal, Nelson-Brown (alt. for Phillips), Peterson, Rawhouser, Schulze, Schwalm, Steben, Timm, and Wilson. A quorum was established.

III APPROVAL OF AGENDA (ACTION ITEM)

On motion by Mr. Beilke-McCallum and seconded by Mr. Timm, the agenda for the January 17, 2014 meeting was unanimously approved.

IV APPROVAL OF MINUTES (ACTION ITEM)

On motion by Mr. Timm and seconded by Mr. Beilke-McCallum, the minutes of the November 15, 2013 meeting were unanimously approved.

V STATE PUBLIC POLICY GROUP UPDATE

Ms. McKeen stated that the SPPG would be ready next week to hold an advisory committee meeting concerning recommendations they had received. SPPG has identified about a dozen people to represent the Balance of State Continuum of Care and represent different types of services across the state. The meeting will be Thursday, January 23, 2014 to work initially to review findings from the outreach meetings and to talk about what best practices and standards may be and how to identify those moving forward.

Over 100 people attended the 5 outreach meetings held by the SPPG recently. There were very good discussions in each of the 5 communities. SPPG is working to identify differences and commonalities between the communities/regions and the will be the focal point of discussions going forward.

Mr. Beilke-McCallum asked if Domestic Violence services would be represented in the advisory committee. Ms. McKeen clarified that DV services would be represented.

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VI COMMITTEE / TASK FORCE REPORTS

Executive Committee (*Al Axeen*): Mr. Axeen noted that IFA will not be applying for Planning Funds as part of this year's Continuum of Care Application due to the lack of funding available for new projects.

Nominating Committee (*Ben Brustkern*): The nominating committee recommended Julie Bockenstedt, Executive Director of Humility of Mary Housing and Humility of Mary Shelter to fill the vacant seat on the Council. Mr. Binner seconded. The motion passed unanimously pending the Governor's Office approval.

Mr. Brustkern also welcomed Donna Grgurich and Nicole Warren from the Iowa Economic Development Authority to the Iowa Council on Homelessness.

Continuum of Care Committee (*Zeb Beilke-McCallum*): Mr. Beilke-McCallum went over the process for this year's Continuum of Care application. He noted that last Monday, the Continuum of Care Committee met to finalize the rankings and funding. Additionally, the committee had to reduce the overall amount of funding in the program to the tune of a little over \$238,000 or a 5% reduction. The committee chose to make this reduction by reducing funding from agencies that did not spend their full grant during the year instead of making an across the board cut. He noted an appeal had been submitted by the City of Dubuque because of the proposed cut.

Ms. Walker with the City of Dubuque clarified why the City of Dubuque had not spent their full grant amount during the year and asked for consideration to not cut their funding.

Mr. Beilke-McCallum also clarified that there had been one applicant that submitted their application a day late, Manasseh House, so the committee imposed a 20% reduction in their point totals. This is similar to what the committee did last year with Community Corrections Improvement Association with their placement into Tier 2 because of a late submission, but the committee didn't want to place any renewal projects in Tier 2 this year because there is very little chance that any funding will be available for projects placed in Tier 2.

Continuum of Care Action Item #1

On motion by the Continuum of Care Committee, a 20% reduction was asked to be approved moving forward for projects who submit CoC applications no more than 24 hours past the approved deadline; If it is more than 24 hours past the approved deadline, applications will no longer be accepted. The motion passed unanimously.

Continuum of Care Action Item #2

On motion by the Continuum of Care Committee, there was a recommendation to meet HUD's required 5% overall funding reduction by reducing renewal budgets for projects that did not expend all funds during their last grant term. This would reject the appeal from the City of Dubuque and reduce funding from all renewal agencies that did not expend all of their funds.

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Mr. Timm called for a voice vote.

Axeen: Y	Heckman: Y
Beilke-McCallum: Y	Hyatt (alt. for Armstrong): Y
Binner: Y	Johnson: Y
Boss: Not Present	Jordal: Abstain
Brand: Y	Kellogg: Not Present
Brown: Y	Munsterman-Robinson: Not Present
Brownell: Not Present	Nelson-Brown (alt. for Phillips): Y
Brustkern: Abstain	Lampe: Not Present
Canganelli: Abstain	Peterson: Y
Dunnwald: Abstain	Rawhouser: Y
Erickson: Y	Schmitt: Not Present
Falck: Y	Schulze: Y
Fisher: Abstain	Schwalm: Abstain
Grgurich: Y	South: No Present
Gronstal: Y	Steben: Y
Hagen: Abstain	Timm: Y
Harris: Abstain	Wilson: Y
Hearn: Y	Witt: Not Present

Result of Vote: 20 affirmative; 0 no; 8 abstentions. The motion passed.

Continuum of Care Action Item #3

On motion by the Continuum of Care Committee, there was a recommendation to approve the 2013 Iowa Balance of State Continuum of Care Consolidated Application Executive Summary. The motion passed unanimously.

Continuum of Care Action Item #4

On motion by the Continuum of Care Committee, there was a recommendation to approve project rankings for the 2013 Iowa Balance of State Continuum of Care Consolidated Application. The motion passed unanimously.

Public Awareness (*Tim Wilson*): Mr. Wilson reminded the Council that the “Day on the Hill” will be held on Wednesday, February 19th at the Capitol. He noted that volunteers are needed to fill specific roles to make the event a success. He finished by saying that donations to fund this may be made to the Iowa Coalition of Domestic Violence.

Mr. Beilke-McCallum reminded participants that donations can be made for this on the Iowa Coalition Against Domestic Violence’s website.

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Progressive Engagement/Coordinated Intake (*David Hagen*): Reported that they had not met recently. He noted that the committee will meet in February to go over an assessment tool.

Research and Analysis: (*David Hagen*): Mr. Hagen stated the annual Point in Time count will be held the evening of Wednesday, January 29, 2014. Ms. Eberbach stated that training had been held last week to assist with this, particularly with unsheltered and sheltered counts. Resources related to this training will be posted online.

VII HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) REPORT

Ms. Eberbach discussed an ongoing concern in the Iowa Balance of State Continuum of Care and that is bed coverage. For emergency shelters, this is down approximately 50%.

Mr. Eberbach also stated that the Iowa Institute for Community Alliances had submitted an RFP to be the HMIS lead in the state of Wisconsin and in doing so would be changing their name to The Institute for Community Alliances. He noted that this will in no way diminish their work for the state of Iowa.

VIII OTHER REPORTS / ACTIVITIES

None.

IX PUBLIC COMMENTS

- i. Old Business: None.
- ii. New Business: Ms. Lewis stated that she had been contacted by Julie Sleeper with the US Department of Housing and Urban Development about having another HUD Homeless Symposium like the one that was held last year at Drake University. More details to come.
- iii. Public Comments: None

X ADJOURN

The date of the next meeting is Friday, March 21, at 10:00AM at the Iowa Finance Authority.

On motion by Mr. Beilke-McCallum and seconded by Mr. Binner, the January 17, 2014 meeting of the Iowa Council on Homelessness was adjourned.

Voting Members Present

- 1. Al Axeen (Chair)
- 2. Zeb Beilke-McCallum (Secretary), Iowa Coalition Against Domestic Violence
- 3. David Binner, Wells Fargo
- 4. Bill Brand, Iowa Department of Human Rights
- 5. Anne Brown, Iowa Department of Corrections
- 6. Ben Brustkern, Cedar Valley Friends of the Family
- 7. Crissy Canganelli, Shelter House

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8. Carrie Dunnwald, Cedar Valley Friends of the Family
9. Jane Erickson, Iowa Department on Aging
10. Becky Falck, SIEDA Community Action
11. Mariliegth Fisher, Community Housing Initiatives
12. Donna Grgurich, Iowa Economic Development Authority
13. Jeff Gronstal, Iowa Department of Public Health
14. David Hagen, Hawkeye Area Community Action Program
15. Kristine Harris, Consumer Representative
16. Ann Hearn, Linn County Community Services
17. Cliff Heckman, VA Medical Center
18. Karen Hyatt (alt. for Armstrong), Iowa Department of Human Services
19. Sandy Johnson, Iowa Department of Education
20. Rhonda Jordal, Family Alliance for Veterans of America
21. Luana Nelson-Brown (alt. for Phillips), Iowa Attorney General's Office
22. Wes Peterson, Iowa Finance Authority
23. Amy Rawhouser, Consumer Representative
24. Nancy Schulze, Heartland Family Service
25. Ashley Schwalm, Family Resources
26. Tony Timm, Central Iowa Shelter and Services
27. Tim Wilson, Willis Dady Emergency Shelter

Voting Members Absent

1. Blair Avitt, Consumer Representative
2. Bob Brownell, Iowa State Association of Counties
3. David Boss, Northeast Iowa Community Action Corporation
4. Barb Kellogg, North Iowa Community Action Organization
5. Tom Lampe, Iowa Department of Public Safety
6. Stefanie Munsterman-Robinson, Family Promise of Linn County
7. Reginald Schmitt, Iowa League of Cities
8. Michael Witt, Iowa Workforce Development

Others Present

1. Cathy Ahrens, Hillcrest Family Services
2. Jessica Barkhaus, Fort Dodge Housing Agency
3. Kacey Barrow, Crisis Intervention & Advocacy Center
4. Julie Bockenstedt, Humility of Mary Housing/Shelter
5. Dave Eberbach, Iowa Institute for Community Alliances
6. Julie Eberbach, Iowa Institute for Community Alliances
7. Trisha Federspiel, Project Concern
8. Katie Gallo, Youth Emergency Services and Shelter
9. Judy Gilstrap, The Salvation Army (Waterloo-Cedar Falls)
10. Heather Harney, Hawkeye Area Community Action Program
11. Cindy Hess, Hillcrest Family Services
12. David Hicks, Youth and Shelter Services
13. Sarah Hood, YWCA Clinton

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14. Carolann Jensen, Iowa Finance Authority
15. Amy Keairns, City of Sioux City
16. Jennie Kerger, The Salvation Army
17. Stacy Kiser-Willey, Vera French Housing
18. Amber Lewis, Iowa Finance Authority
19. Shari McDonald, Opening Doors
20. Susan McGuire, Center for Siouxland
21. Arlinda McKeen, State Public Policy Group
22. Josh McRoberts, Iowa Finance Authority
23. Kathy Meier, Humility of Mary Housing/Shelter
24. Roberta Milinsky, Youth and Shelter Services
25. Rachel Olson, Crisis Intervention Service (Mason City)
26. Jan Rutledge, Iowa Legal Aid
27. Carrie Slagle, Waypoint Services
28. Johna Sullivan, Crisis Intervention & Advocacy Center
29. Dottie Thompson, Crisis Intervention Services (Oskaloosa)
30. Jennifer Tibbetts, Catherine McAuley Center
31. Janet Walker, City of Dubuque
32. Jess Wiley, Opening Doors